

ROBERT BOLLES
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EDUCATION

- 1994** **Professional Legal Studies Course**
Admitted to the Bar as Barrister and Solicitor of the Supreme Court of Australia
- 1990-93** **Bachelor of Laws**
University of Wellington, New Zealand
- 1989-92** **Bachelor of Arts (History)**
University of Wellington, New Zealand

CAREER & ACHIEVEMENTS TO DATE

Nov 01- Feb 07 **WHITE & CASE - London, United Kingdom**

Projects Marketing Manager for the Global Projects Group

Supported the development of the Global Projects/Energy and Infrastructure Group through the management and delivery of sales support, marketing and business development activities. The Projects Group consists of 150 lawyers, including 50 partners in all the major financial centres around the world.

Sales Support

- Production of pitch and sales support documents to assist partners worldwide in pitching for new business.
- Production of standard capability statements/bid templates.
- Managed the Business Development information resources for the global Project Finance/Energy & Infrastructure group.

Marketing Activities

- Development of a marketing program to support the groups business plan
 - o Press releases on all major deals, partner movements and expertise
 - o Assessment of seminars, events and conference sponsorship opportunities
 - o Production of external sales literature and promotional materials
 - o Advertising
 - o Management of external website – please visit <http://whitecase.com> - practice areas, project finance
 - o Produced written submissions for all relevant directory entries, including Legal 500 and Chambers.
 - o Produced written submissions for all relevant awards.
 - o Managed the submission process for all relevant league tables.
- Development and management of intranet site for project finance.

Business Development

- Support of core client development programs and contributed to the wider client focus initiatives in conjunction with finance business development.
- Managed the planning, execution and delivery of project partner conferences, including a monthly videoconference of key project partners in London, Dubai, New York, Frankfurt Paris and Hong Kong.
- Work with partners in relation to reviewing financial performance of the projects group.

Initially employed on a short-term contract between November 2001 and April 2001.

Nov 99-Oct 01 **BLUE RIBBON PUBLISHING LTD – Brisbane**

Blue Ribbon was a legal publishing house and the product “casebase” was a principle research and information tool for barristers, solicitors, judges and law students in Australia. Blue Ribbon was sold to Butterworths Publishing, Sydney.

Editor/Legal Author

- Production of reports on current unreported, reported decisions and pertinent law journals.
- Specialised in Trade Practices, Energy and Resources, British and New Zealand case law and journals.

Feb 99-Oct 99 **NATIONAL LOTTERY CHARITIES BOARD (NLCB) – London, United Kingdom**

Grants Officer

- Responsible for the assessment of applications made to NLCB from Charities and Benevolent organisations in the London wide region.
- Responsible for the grant management of funds to organisations who were successful in their applications to the NLCB.

April 98-Jan 99 **AMERADA HEINES – London, United Kingdom**

Network Code Contractor

Regulatory changes of the UK Gas market saw the introduction of the Network Code on 1 March 1996. The Network Code is the legal framework, which sets out the rights and responsibilities of all users of Transco’s gas transportation and storage network and the name is also applied to the commercial and operating regime.

- Responsible for the Claims Validation Agency Process, an essential reporting system evolved among users for ascertaining title to gas and daily energy balancing.
- Review of the License conditions, modifications rules, Transitional Agreement and General Legal Policy Issues under the Network Code.
- Represented the Company and helped shape policy in relation to Industry work groups re Claims Validation Agency Process.
- Initially employed on a short-term contract in an administrative capacity between April 95-May 95,

July 94-July 97 **JONES SWAN (merged with KPMG Legal, now known as KPMG Legal) - Auckland, New Zealand**

KPMG Legal is a top ranked law firm in New Zealand offering local and global expertise in every aspect of business law.

Solicitor

- Property and Construction, including commercial property development, sales and acquisitions and leasing agreements.
- Corporate & Commercial, including corporate restructuring, competition law/trade practices, regulatory compliance.

GAPS IN EMPLOYMENT HISTORY

- Travelled extensively through out South East Asia, Indian Sub Continent, Europe, Middle East and Africa. Recently returned from a trip to Italy and visit to family in New Zealand.

WORK EXPERIENCE - Auckland, New Zealand 1986-1993

EUROPEAN CERAMICS - Sales Representative
THE TILE CENTRE LIMITED - Sales Department
NZ IMMIGRATION - Immigration Clerk
HALE & COLE - Dental Assistant & Receptionist

COMPUTER SKILLS

High level of computer literacy, including word, powerpoint, access, excel, outlook, and the web publishing program frontpage and dreamweaver.
65 wpm touch typing.

REFERENCES

References (including written references) available upon request

PERSONAL DETAILS

Hobbies: Camping, traveling, reading
Marital Status: Married to an Australian
Nationality: New Zealand/British
Australian Resident for tax purposes